

## BLOODGENETICS

Diagnostics in Inherited Blood Diseases

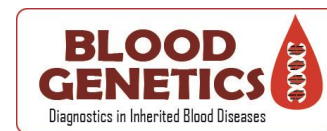
Edificio LABCO

Verge de Guadalupe, 18, 08950 Esplugues de Llobregat, Barcelona

Tel. (+34) 636147238

[info@bloodgenetics.com](mailto:info@bloodgenetics.com)

[www.bloodgenetics.com](http://www.bloodgenetics.com)



### SENDING PROCEDURE FOR GENETIC AND BIOCHEMICAL STUDIES OF BG

Send by ordinary mail to BLOODGENETICS (BG) the following documents:

- **COMPULSORY: Study request** duly completed
- **COMPULSORY: Informed consent for genetic and/or biochemical diagnosis** signed by the patient (or by a guardian / parent in case the patient is a minor).
- **Informed consent for research** signed by the patient (or by a guardian / parent in case the patient is a minor) in case the patient is interested in participating in a research project.
- **Questionnaire and medical reports** depending on the study requested.
- In the case of a familial case, it is necessary to send a pedigree from the family as well as **separate documents** for each of them.

Before sending the samples, BG receives and verifies these documents and proceeds to the review of the reports and the adequacy of the pertinent genetic studies in each case. In case of doubt about which genetic study is suitable to perform, BG can advise the doctor, after the request of the study.

If any document is not correct, we will contact the requesting doctor via e-mail or telephone to obtain the necessary information.

According to the Organic Act on Data Protection, these documents must be sent by ordinary mail and **never by E-mail**.

Please do not include personal information (name, date of birth, medical record number ...) or send medical reports with confidential data when a patient is consulted using the email.

If documents are correct, a case and patient number is assigned to the sample and the requested study quotation is sent to the doctor. This quotation must be sent back signed (by ordinary mail or E-mail) and once received BG advises the doctor to proceed with the shipment of the samples.

Thereafter, this coding will be used whenever you want to make a query on that case. No questions will be answered referring to the patient using his / her name.

It's important to have on mind:

1. Important notice for samples sent from a country outside the European Union.  
Please include only our proforma invoice document together with the samples to prevent the package from being withheld at customs.  
Otherwise, if the sample is retained, the costs will be borne by whoever submits the sample.
2. **Sample volume to send:**
  - a. **Total blood in EDTA.** 5 ml minimum for the genetic study and 5 ml additional if the patient has signed the informed consent for research
  - b. **2 serum tubes without anticoagulants** for biochemical studies (approximately 4-5 ml).
  - c. If a **DNA** sample is sent, at least 3ug will be required for each request contained in the study request.  
Please, preferably send DNA (not blood) from countries outside the European Union.

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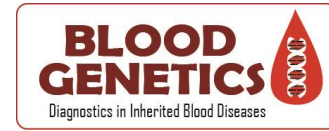
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3. Send samples by express mail (delivery in 1-2 days) at room temperature and in appropriate packaging for biological samples (foam case to protect the tubes from possible blows). It is important to address them to **BLOODGENETICS** and include the text of the delivery in bold as there are other diagnostic units in the center.

BLOODGENETICS S.L.

C/Verge de Guadalupe, 18 Edificio Labco (**entregar en recepción de la entrada principal**)

08950 Esplugues de Llobregat

Barcelona

Tel. (+34) 636 147 238

The center that sends the samples must bear with the shipping costs.

Please contact by with [info@bloodgenetics.com](mailto:info@bloodgenetics.com) to inform about the shipment of the sample (this way BG will be aware for the correct reception).

4. Our samples reception timetable goes from **Monday to Thursday from 9.00 to 17.00h** (please do not send samples on Friday) to be able to verify their integrity and to register them properly.
5. BG will contact the doctor to inform him/her of the arrival of the samples at our facilities.
6. Once the study is completed, a report with the results obtained, as well as the invoice of the study carried out whose amount must be paid within 60 days after the end of the study, is sent by certified mail.